

Daya Kerjaya TVET Programme – Employment Transition Programme For Tvet Graduates And School Leavers

- 1 What is the Daya Kerjaya TVET (Technical and Vocational Education and Training) Programme – Employment Transition Programme for TVET Graduates and School Leavers?**
 - The Daya Kerjaya TVET Programme – Employment Transition Programme for TVET Graduates and School Leavers is an **upskilling initiative** that subsidises training for TVET graduates and school leavers who have been unemployed for at least 2 months. The maximum subsidy amount is capped at RM4,000 per course.
- 2 What are the objectives of the Daya Kerjaya Programme for TVET Graduates and School Leavers? What makes it unique?**
 - Enhances the skillsets and the employability of TVET graduates and school leavers.
 - Reduces skills-related underemployment among TVET graduates and school leavers.
 - Stimulates demand for labour, thereby increasing employment opportunities and minimising unemployment among TVET graduates and school leavers.
- 3 What incentives does the Daya Kerjaya Programme for TVET Graduates and School Leavers offer?**

INCENTIVE CATEGORY	TVET GRADUATES AND SCHOOL LEAVERS			
Eligibility Conditions	TVET Graduates: Graduates of TVET institutes accredited by the Malaysian Qualification Agency (MQA), the Manpower Department (JTM), the Department of Skills Development (JPK), or a similar agency. School leavers: School leavers whose highest qualification is an SPM certificate or its equivalent.			
Age Limit	16 – 40 years old			
UPSKILLING INITIATIVE				
Incentive Rate	Course Category RPEL and Competency	Maximum Subsidy Amount RM2,500	Course Category Professional and Microcredentials	Maximum Subsidy Amount RM4,000
Course Duration	Minimum of 40 hours			
No. of Courses	Eligible individuals may attend up to two (2) courses with a maximum subsidy amount of RM4,000 per course. The maximum subsidy amount for each course varies by category.			

4 What is TVET (Technical and Vocational Education and Training)?

- TVET refers to education and training courses that have been specifically designed to equip students and trainees with the skills required to enter a particular profession. The course content is based on professional standards and typically emphasises practical and psychomotor skills, as well as industrial training.

5 When do applications for this upskilling initiative open?

- The upskilling initiative is open to applications from employees from **1 May 2023 to 31 December 2023**. Please note the closing date is subject to fund availability and policy decisions from the Federal Government.

6 Who is ELIGIBLE to receive training subsidies under the Daya Kerjaya Programme for TVET Graduates and School Leavers?

- TVET graduates who have been unemployed for at least 2 months.
- School leavers who have been unemployed for at least 2 months.
- School leavers whose highest qualification is an SPM certificate or its equivalent.
- Malaysian citizens.
- Aged between 16 – 40 at the time of application.
- Attending courses that meet industry needs (verification by PERKESO).
- Minimum course duration of 40 hours.
- Applicant must register with MYFutureJobs and complete all mandatory fields in their profile (name, IC no., address, level of education, and work experience).
- Successful applicants may only attend courses listed on the Kerjaya Madani Portal and may only receive a maximum subsidy amount of RM4,000 per course, depending on the course category.

7 Which supporting documents must employees submit along with their Daya Kerjaya Programme for TVET Graduates and School Leavers application?

- A copy of the employee's IC (front and back).
- A copy of the employee's course completion certificate / confirmation letter, school leaving certificate, or full academic transcript, from an institution accredited by MQA, JTM, JPK, or a similar agency.
- SOCSO will send an Approval Letter to both the applicant and the training provider once the application is approved.

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8 What are successful applicants' responsibilities?

- Successful applicants must attend the training course on the dates specified in the Approval Letter. Alternatively, they may contact the training provider directly to request a different training date.
- Trainees must inform the training provider in advance if they are not able to attend any training session for a valid reason.
- Payments to training providers may be delayed if the trainee does not attend a session and fails to provide a valid reason proven by supporting documents.
- Applicants must provide their personal phone number and the phone number of a trusted contact person when applying. SOCSO reserves the right to reject applications if the numbers provided cannot be contacted.
- Trainees and training providers must retain copies of all supporting documents submitted with this application for at least 3 years for SOCSO's future reference.

9 Can applicants attend training courses without an Approval Letter?

- **No.** Applicants must obtain an Approval Letter before attending any training courses.

10 May applicants request to switch training courses after an Approval Letter has been issued by SOCSO?

- **No.** Applicants must attend the course specified in the Approval Letter.

11 May applicants request to extend the validity period of the Approval Letter after it has been issued by SOCSO?

- **No.** Only training providers may request to extend the validity period of the Approval Letter. Approval Letters are valid for a period of 30 days after the issuance date.

12 How are payments made?

- Payment will be credited directly to the training provider's account upon course completion.

13 Must applicants make a payment to the training provider when they apply?

- **No.** Applicants do not need to make any payments to the training provider because SOCSO will credit payments directly to the training provider's account.

14 Which courses may applicants attend under this Programme?

- The courses available under this Programme cover all industries and skillsets.
- A full list can be found at <https://myfuturejobs.gov.my/ms/senarai-penyedia-latihan/>

15 If trainees fail an assessment set by the training provider, will SOCSO cover assessment costs for the second attempt?

- **No.** For courses that require trainees to pass a final assessment, SOCSO will not cover the cost of a resit if the trainee fails the first attempt.

16 Can applicants apply to the training provider directly?

- **No.** SOCSO does not authorise any training providers or agents to accept applications from members of the public. Applicants must apply via the Kerjaya Madani Portal.

17 Can training providers engage the services of a third party to conduct a course?

- **No.** Training providers cannot engage the services of a third party to conduct a course.
- Training providers are forbidden from redirecting trainees to a course conducted by a third party even if the course content is exactly the same.

18 Can training providers and employers apply for incentives via WhatsApp or any other platform?

- **No.** Training providers and employers are **PROHIBITED** from applying on platforms other than the official SOCSO application. SOCSO reserves the right to reject any applications made via unauthorised channels.
- All applications must be submitted by employees via <https://keriyamadani.perkeso.gov.my>

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19 Will SOCSO review successful applications or monitor trainees and training providers after an application is approved?

- **Yes.** SOCSO reserves the right to review successful applications as well as monitor trainees and training providers after an application is approved following the appropriate procedures. SOCSO may then take action based on its findings if necessary.
- SOCSO may monitor trainees and training providers by requesting additional supporting documentation or by conducting sudden inspections of training providers' business premises.

20 What action can SOCSO take if it discovers an application contains information that is false, misleading, or included for fraudulent purposes?

- SOCSO reserves the right to:
 - Reject all applications, de lay payment, or withhold payment** if the applicant or training provider is found to have provided false or misleading information at any point in time; or if the applicant does not fulfil any of the eligibility conditions stated above.
 - Suspend all applications** from applicants or training providers currently being investigated for providing false or misleading information.
 - Take legal action to recoup payments** already made to the training provider if false or misleading information was provided by any party; or if the applicant or the training provider is found to not fulfil eligibility conditions after receiving payment.

21 How do I obtain more information about this Programme?

- Please visit www.perkeso.gov.my or www.myfuturejobs.gov.my for more information.
- Please contact a SOCSO Customer Service Officer at **1-300-22-8000** or submit a complaint at <https://epertanyaan.perkeso.gov.my>

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**Diagram 1 –
Daya Kerjaya Upskilling Initiative Application Procedures**

